

## **BOARD OF ALDERMAN**

**May 02, 2022**

The Board of Aldermen of the Town of Connelly Springs met at 7:00 pm at the Town Hall Board Room in Connelly Springs, North Carolina. The following board members were present: Alderman Terry Childers, Alderman Steve Smart, Alderman Ramona Duncan, Alderman Carroll Turner and Alderman Kimberly Sigmon. Also, in attendance were: Attorney Redmond Dill, Town Administrator Tamara Brooks, Deputy Brian Sigmon, Planning Board Members Debbie Pelick and Joe Dempsey, as well as residents Johnny and Cloise Berry, Sophia Greene, Josh Phillips and Elaine Shook. Mayor Dennis Seagle and Alderman Jeffrey Beck were absent. Alderman Steve Smart conducted the meeting as mayor pro-tem. The Board meeting was recorded in accordance with North Carolina General Statute 160A-72, 171.

**CALL TO ORDER AND WELCOME:** Mayor Pro-Tem Smart called the meeting to order at 7:00 pm and welcomed all in attendance.

**INVOCATION:** An invocation was given by Alderman Turner and Mayor Pro-Tem Smart asked those in attendance to rise and give the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Alderman Duncan made a motion to approve the agenda as presented. Alderman Childers seconded the motion and the vote was unanimous.

**APPROVAL OF BOARD MINUTES:** Alderman Sigmon made a motion to approve the minutes from the Board of Aldermen's regular meeting on April 04, 2022, as presented. Alderman Turner seconded the motion and the vote was unanimous.

**PUBLIC AND BOARD COMMENTS AND ANNOUNCEMENTS:** None.

### **NEW BUSINESS:**

**AMERICAN RESCUE PLAN:** Administrator Brooks presented the following resolutions as required for compliance with the American Rescue Plan reporting:

**Assurance of Compliance with Title VI of the Civil Rights Act of 1964**

**Resolution 2022-01: Record Retention Policy for Documents Created of Maintained Pursuant to the ARPA/CSLFRF Award**

**Resolution 2022-02: Policy for Property Management Related to the Expenditure of ARPA/SLFRF Awards**

**Resolution 2022-03: ARPA/CSLFRF Nondiscrimination Policy**

**Resolution 2022-04: ARPA/SLFRF Eligible Project Policy for Expenditures**

**Resolution 2022-05: ARPA Policy for Allowable Costs and Cost Principles for Expenditures**

Alderman Turner made a motion to approve each resolution as presented. Alderman Duncan seconded the motion and the vote was unanimous. (See attachments)

**ADMINISTRATOR'S REPORT:** Administrator Brooks spoke with Sherry Long of WPCOG about allocating the remainder of the SCIF grant funds in the amount of twelve thousand five hundred dollars (\$12,500.00). Requirements for the grant are the funds must be used for parks and recreation or trails. A park development plan would fall under an approved use for the grant. Under the same provisions, the WPCOG has been given funds to assist municipalities in the administration of their individual grants, so the town would not have to pay the WPCOG for additional administrative fees. Alderman Duncan made a motion to allocate the remaining twelve thousand five hundred dollars (\$12,500.00) for a park development plan to be administered by WPCOG. Alderman Turner seconded the motion and the vote was unanimous.

**JUNE MEETING DATE CHANGED:** In order to address scheduling conflicts for both regular meetings for June 6th and June 20th, Alderman Turner made a motion to reschedule both the public hearing for the budget as well as the regular meeting for Monday, June 13th. Alderman Childers seconded the motion and the vote was unanimous.

**ATTORNEY'S REPORT:** Attorney Dill asked residents in attendance who live on Sophia Avenue/Sophia Street if they have been contacted by Burke County GIS about their physical addresses. Sophia Greene said no one had been in touch with them. Attorney Dill said until the GIS addressing issue on Sophia Avenue is resolved, the petition cannot move forward. He will continue to follow for progress. He also advised them if they moved forward with the petition, their road would no longer be private, it would become a public road.

**MAYOR'S REPORT:** None.

**FINANCE:** Mayor Pro-Tem Smart presented the financial reports and said they are available for review. He said revenue received this fiscal year is at one hundred fifteen percent (115%) of what was budgeted. A budget workshop is scheduled for Tuesday, May 10th at 6:00 pm.

**GOVERNMENT SERVICES:**

**POLICE:** Alderman Childers asked Deputy Sigmon to give his report for April.

Larceny – 1

Assault – 1

Breaking and Entering – 1

Warrant for Arrest – 2

Order for Arrest – 1

**TOTAL CALLS FOR SERVICE: 69**

**WATER/SEWER:** None.

**PARKS AND RECREATION:** Alderman Duncan reminded everyone of the Summer Concert Series and Town Day Festival coming up on Saturday, May 14th beginning at 10 am. The Catalinas are scheduled to perform for the first concert.

Alderman Duncan said the Food Truck Fridays are scheduled from 11am – 2 pm. The town has received positive feedback from those who have participated.

**PERSONNEL:** None.

**PROPERTY:**

**CLEARING AT TOMLINSON LOOP:** Alderman Turner is going to reach out to Tyler Watts about bush hogging the cleared area on the town's property located at 1170 Tomlinson Loop.

**CLOSED SESSION:** Mayor Pro-Tem Smart asked to go into closed session to discuss a personnel matter. Alderman Turner made a motion to go into closed session to discuss a personnel matter. Alderman Childers seconded the motion and the vote was unanimous.

**OPEN SESSION:** Alderman Turner made a motion to return to open session. Alderman Sigmon seconded the motion and the vote was unanimous. No action was taken as a result of closed session.

**OLD BUSINESS:** Alderman Duncan made a motion to approve the minutes from the Public Hearing from April 04, 2022 for rezoning a vacant lot behind the post office, located on Shady Grove Road, further identified as a 0.17 acre lot and GIS PIN# 2753744174, from Highway Business (H-B) to Residential-2 (R-2). As well as a request for 1211 East Paradise Harbor, an 8.4 acre parcel, further identified by Burke County GIS as PIN# 2764032503; to be rezoned from Highway Business (H-B) to Residential-1 (R-1). Alderman Turner seconded the motion and the vote was unanimous.

**ADJOURNMENT:** With no further business before the Board of Aldermen, Mayor Pro Tem Smart called for a motion to adjourn. Alderman Childers made a motion to adjourn with Alderman Duncan seconding the motion. The vote was unanimous.

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Dennis F. Seagle, Mayor

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Tamara Brooks, Town Administrator/Clerk