

## **BOARD OF ALDERMAN**

**November 09, 2020**

The Board of Aldermen of the Town of Connelly Springs met at 7:00 pm at the Town Hall Board Room in Connelly Springs, North Carolina. The following board members were present: Mayor Johnny E. Berry, Alderman Terry Childers, Alderman Josh Phillips, Alderman Steve Smart, Alderman Ramona Duncan, Alderman Carroll Turner, and Alderman Kimberly Sigmon. Also, in attendance were: Attorney Redmond Dill, Town Administrator Tamara Brooks, and Deputy Brian Sigmon. The Board meeting was recorded in accordance with North Carolina General Statute 160A-72, 171.

**CALL TO ORDER AND WELCOME:** Mayor Berry called the meeting to order at 7:00 pm and welcomed all in attendance.

**INVOCATION:** Alderman Duncan offered an invocation and Mayor Berry asked those in attendance to rise and give the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Alderman Smart made a motion to approve the agenda as presented. Alderman Phillips seconded the motion and the vote was unanimous.

**APPROVAL OF BOARD MINUTES:** Alderman Phillips noted a name correction for the invocation and Mayor Berry noted a correction in the second paragraph under new business in the minutes presented for October 05, 2020. Alderman Childers made a motion to approve the minutes with the corrections as noted. Alderman Duncan seconded the motion and the vote was unanimous.

**PUBLIC AND BOARD COMMENTS AND ANNOUNCEMENTS:** None.

### **ADMINISTRATOR'S REPORT:**

**CORONAVIRUS RELIEF FUND (CRF):** Administrator Brooks stated that the Coronavirus Relief Fund (CRF) monies could be used for salary costs of emergency personnel, which includes Deputy Sigmon. She has spoken with Margaret Pierce, Finance Director for Burke County, and they have agreed to include Deputy Sigmon's salary in their report in order to meet the required metric for the CARES funding. The town will not be billed for his salary and in turn those monies will be reverted back to the county for that purpose. Administrator Brooks said she was still waiting for information regarding the audio/video equipment for the pavilion.

Due to COVID-19 there was nothing on the calendar to report.

### **ATTORNEY'S REPORT:**

**TOMLINSON PROPERTY:** Attorney Dill said Burke County had concluded the sale of the Tomlinson Property on November 6<sup>th</sup> for twenty-four thousand dollars (\$24,000.00).

**ANNEXATION OF PROPERTIES – SOPHIA AVENUE:** Attorney Dill said he had spoken with both property owners about the annexation process and clarified that annexation into the town limits would only guarantee garbage pickup and law enforcement services. The dedication of the street and introduction to the town's Powell Bill system are separate processes. He said each party understood and wanted to move forward with the annexation.

Attorney Dill said Dee Harmon, with West Consultants, had been able to prepare a preliminary plat map with the town's charter information provided by Administrator Brooks. Dill suggested moving forward with the petitions in December, which would allow for a public hearing to be called in January. He asked that Administrator Brooks follow up with the UNC School of Government for any additional annexation documentation that might be needed.

**ATTORNEY’S BILL FOR LEGAL SERVICES:** Alderman Smart asked Attorney Dill to provide a bill for services rendered to date. Attorney Dill responded that he would prepare a bill and that he normally bills on a quarterly basis.

**MAYOR’S REPORT:** Mayor Berry reported that he attended a VEDIC Committee Meeting on October 22nd via ZOOM and a WPCOG Executive Committee Meeting in person on October 27th. He said they discussed developments on the weather radar system being brought to our area.

**FINANCE:** Alderman Smart presented the financial statements for review. He said the town’s financial status is good and there are no issues at present. The audit is complete and the report will be given at the December meeting.

**GOVERNMENT SERVICES:**

**POLICE:** Alderman Childers asked Deputy Sigmon to give his report for October.

Larceny – 1	Breaking and Entering – 2	Investigation – 1
Stolen Vehicle – 1	Warrant for Arrest – 2	Order for Arrest – 2

**TOTAL CALLS FOR SERVICE: 131**

**WATER/SEWER:** None.

**REPUBLIC SERVICES:** Administrator Brooks has been working with Republic Services on an audit of the carts for the town. Each property with more than one cart has been sent a letter notifying them they will need to set up an individual account for each additional cart or the extra carts will be picked up on November 12<sup>th</sup>. Also, the recycling bins are scheduled to be removed permanently on Friday, November 27<sup>th</sup>.

**PARKS AND RECREATION:** Alderman Duncan reminded everyone that the Christmas dinner will be immediately after the meeting in December.

**PERSONNEL:** Alderman Sigmon said she had the individual and group pictures on a flash drive. She asked that everyone pick their favorite individual and group picture so the website can be updated. Mayor Berry said if we have the capability to update the website ourselves we should, instead of paying Burke Onsite.

**PROPERTY:**

**TOWN SEALS:** Mayor Berry said he would like to get the town seals placed on the pavilion and front of town hall.

**DUKE ENERGY / LED LIGHT PROGRAM:** Administrator Brooks said there are several items on backorder for the project. As soon as those items are received, Duke Energy will schedule the installation.

**RECEPTION WINDOW:** Administrator Brooks said the glass for the new reception window has been ordered. As soon as the glass is received, All Glass will complete the installation.

**COMMUNITY ROOM FLOORING:** Alderman Phillips said he would contact Andy Phillips to measure and give a quote for commercial laminate flooring for the community room. Alderman Smart said there would be money in the budget to cover the expense of the flooring.

**PAVILION CONCRETE:** Alderman Phillips asked if everyone had an opportunity to review the email from Lisa Williams (LCS Construction) about sealing the concrete flooring at the pavilion. He asked if the floor needed aisle markings or distance markings prior to sealing. Alderman Smart suggested sealing then marking the floor as needed per event. Alderman Smart made a motion to approve sealing the concrete floor as quoted. Alderman Turner seconded the motion and the vote was unanimous.

**TRANSPORTATION:** Alderman Turner said Shirley Street is in need of repair. In order to properly repair the road, the old asphalt would need to be removed and then repaved. Evans Construction can complete these repairs at the cost of

thirty-three thousand one hundred eighty dollars (\$33,180.00). Alderman Turner made a motion to have Evans Construction complete the repairs to Shirley Street as quoted. Alderman Smart seconded the motion and the vote was unanimous.

**OLD BUSINESS:**

**WCI CLASSES:** Alderman Childers expressed his thanks to the town for the hospitality that had been extended to WCI while they held management classes here at town hall.

**ADJOURNMENT:** With no further business before the Board of Aldermen, Mayor Berry called for a motion to adjourn. Alderman Turner made a motion to adjourn with Alderman Phillips seconding the motion. The vote was unanimous.

---

Johnny E. Berry, Mayor

---

Tamara Brooks, Town Administrator/Clerk